

Tenancy Application

AGENCY DETAILS	APPLICANT HISTORY
<p>Raine & Horne, Seaforth Address: 541 Sydney Rd, Seaforth NSW 2092 Ph: 9948 2020 Fax: 9907 9575 Email: office@seaforthproperty.com.au www.rhseaforth.com.au</p>	<p>6. What is your current address:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p style="text-align: right;">Postcode:</p>
PROPERTY DETAILS	<p>7. How long have you lived at your current address?</p> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> </div> <p>Years Months</p>
<p>1. What is the address of the property that you would like to rent?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p style="text-align: right;">Postcode:</p>	<p>8. Why are you leaving this address?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>2. Lease commencement date?</p> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> </div> <p style="text-align: center;">Day Month Year</p>	<p>9. Agent/Landlord details of this property. Name of agent/landlord?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>3. Lease Term?</p> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> </div> <p style="text-align: center;">Years Months</p>	<p>Agent/Landlord contact details? Weekly rent paid?</p> <div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; width: 60%; height: 20px;"></div> <div style="border: 1px solid black; width: 35%; height: 20px;"></div> </div>
<p>4. How many people will occupy the property?</p> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> </div> <p style="text-align: center;">Adults Children Age of children?</p> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> </div>	<p>10. What is your previous residential address?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p style="text-align: right;">Postcode:</p>
PERSONAL DETAILS	<p>11. How long did you live at this address?</p> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> </div> <p>Years Months</p>
<p>5. Please provide us with your details. Mr/Ms/Miss/Mrs/Other _____ Surname Given name</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p>12. Why did you leave this address?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>Date of birth</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p>13. Agent/Landlord details of this property. Name of agent/landlord?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>Driver's license no. Passport no.</p> <div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; width: 60%; height: 20px;"></div> <div style="border: 1px solid black; width: 35%; height: 20px;"></div> </div>	<p>Agent/Landlord contact details? Weekly rent paid?</p> <div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; width: 60%; height: 20px;"></div> <div style="border: 1px solid black; width: 35%; height: 20px;"></div> </div>
<p>6. Please provide your contact details. Home phone work phone</p> <div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; width: 60%; height: 20px;"></div> <div style="border: 1px solid black; width: 35%; height: 20px;"></div> </div>	<p>14. Was the bond refunded in full?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>Mobile: fax:</p> <div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; width: 60%; height: 20px;"></div> <div style="border: 1px solid black; width: 35%; height: 20px;"></div> </div>	<p>15. If not, why?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>Email:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	

EMPLOYMENT HISTORY	OTHER INFORMATION																
<p>16. Please provide your employment details.</p> <p>What is your occupation?</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Employer's name (inc. accountant if self employed)</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Employer's address</p> <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/> <p style="text-align: right;">Postcode</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Contact name: Phone number</p> <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; width: 70%; height: 20px;"></td> <td style="border: 1px solid black; width: 30%; height: 20px;"></td> </tr> </table> <p>Length of employment? Net Income per Yr?</p> <table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 15%;">Yrs</td> <td style="border: none; width: 15%;">Months</td> <td style="border: 1px solid black; width: 70%; height: 20px;"></td> </tr> </table> <p>17. Please provide your previous employment details.</p> <p>What was your occupation? (If less than 3 yrs)</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Employer's name</p> <input style="width: 100%; height: 20px;" type="text"/> <p>Contact name: Phone number</p> <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; width: 70%; height: 20px;"></td> <td style="border: 1px solid black; width: 30%; height: 20px;"></td> </tr> </table> <p>Length of employment? Net Income per Yr?</p> <table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 15%;">Yrs</td> <td style="border: none; width: 15%;">Months</td> <td style="border: 1px solid black; width: 70%; height: 20px;"></td> </tr> </table>			Yrs	Months				Yrs	Months		<p>19. Car Registration</p> <input style="width: 100%; height: 20px;" type="text"/> <p>20. Please provide details of any pets?</p> <table style="width: 100%; border: none;"> <tr> <th style="border: none; width: 60%;">Breed/type</th> <th style="border: none; width: 40%;">Council registration #</th> </tr> <tr> <td style="border: 1px solid black; height: 20px;">1.</td> <td style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border: 1px solid black; height: 20px;">2.</td> <td style="border: 1px solid black; height: 20px;"></td> </tr> </table>	Breed/type	Council registration #	1.		2.	
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1.																	
2.																	
	HOLDING DEPOSIT																
	<p>Complete this section if you wish to put one weeks reservation fee.</p> <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; width: 40%; text-align: center;">\$</td> <td style="border: 1px solid black; width: 20%;"></td> <td style="border: 1px solid black; width: 40%; text-align: center;">1 wk rent</td> </tr> </table> <p>Reservation Fee Reservation Period</p> <p>The landlord's agent undertakes:</p> <p>(a) The whole fee will be refunded if the landlord does not decide to enter into a residential tenancy agreement for the premises during the reservation period.</p> <p>(b) The holding deposit will be added to the first months rent if your application is approved.</p> <p>(c) I agree to pay one weeks rent as a reservation fee for the property. I understand that should I withdraw this application, I will forfeit my holding deposit on a pro rata basis, losing one days rent for each day the property is held for me. We understand that all rental payments are paid in advance per calendar month payable on 20th of each month.</p> <p>_____ Signature of Applicant Date</p> <p>In order to verify your details, please provide copies of the relevant following documentation in order to gain 100 point certification. (see attached)</p>	\$		1 wk rent													
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CONTACTS/REFERENCES																	
<p>18. Please provide a contact in case of emergency</p> <table style="width: 100%; border: none;"> <tr> <th style="border: none; width: 60%;">Surname</th> <th style="border: none; width: 40%;">Given Name</th> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> </tr> </table> <p>Relationship to you Phone number</p> <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; width: 60%; height: 20px;"></td> <td style="border: 1px solid black; width: 40%; height: 20px;"></td> </tr> </table> <p>19. Please provide two personal references (not related to you.)</p> <p>1. Surname Given name</p> <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; width: 60%; height: 20px;"></td> <td style="border: 1px solid black; width: 40%; height: 20px;"></td> </tr> </table> <p>Relationship to you Phone number</p> <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; width: 60%; height: 20px;"></td> <td style="border: 1px solid black; width: 40%; height: 20px;"></td> </tr> </table> <p>2. Surname Given name</p> <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; width: 60%; height: 20px;"></td> <td style="border: 1px solid black; width: 40%; height: 20px;"></td> </tr> </table> <p>Relationship to you Phone number</p> <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; width: 60%; height: 20px;"></td> <td style="border: 1px solid black; width: 40%; height: 20px;"></td> </tr> </table>		Surname	Given Name														
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Tenancy Application

100 POINTS IDENTIFICATION CHECK

In order to verify your details, please provide copies of the relevant following documentation in order to gain 100 point certification.

DOCUMENT	NUMBER OF POINTS
DRIVERS LICENCE	40 POINTS
PASSPORT	40 POINTS
BIRTH CERTIFICATE	40 POINTS
OTHER PHOTO ID	20 POINTS
TELEPHONE ACCOUNT	20 POINTS
CURRENT WAGE ADVISE	30 POINTS
PREVIOUS TENANCY LEDGER	30 POINTS
VEHICLE REGISTRATION CERT.	30 POINTS
GAS/ENERGY AUST ACCOUNT	20 POINTS
COUNCIL/WATER RATES BILL	30 POINTS

PRIVACY ACT 1988

COLLECTION NOTICE

The personal information the prospective tenant provides in this application or collected from other sources is necessary for the agent to verify the applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the applicant in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including landlords and their advisers, referees, other agents and third party operators of tenancy reference databases. Information already held on tenancy reference databases may also be disclosed to the Agent and/or Landlord. If the Applicant enters into a residential tenancy agreement, and if the applicant fails to comply with their obligations under the agreement, that fact and other relevant personal information collected by the application during the course of the tenancy may also be disclosed to the landlord third party operators of tenancy reference databases and/or other agents.

If the applicant would like to access the personal information the agent holds, they can do so by contacting Raine and Horne Seaforth at 541 Sydney Rd, Seaforth NSW 2092, telephone (02) 9948 2020. Fax: (02) 9907 9575 or email office@seaforthproperty.com.au. The applicant can also correct this information if it is inaccurate, incomplete or out-of-date.

If the information is not provided, the agent may not be able to process the application and manage the tenancy.